



NO SHOW, LATE AND CANCELTATION POLICY

When an appointment is scheduled, we are unable to use this time for another client. This is why it is so important that you show up to your scheduled appointment and that you are on time. We understand things come up and there will be times you may have to cancel or reschedule your appointment. We request that you cancel your appointment **24 hours ahead of time**.

If you do not give notice 24 hours prior to your appointment, you will be noted as a “no-show” and charged a fee. If you have two “no-shows”, we will have to take you off the schedule as there is a long waitlist. We understand there may be emergencies or illness and we may have to make exceptions.

Please read and agree to the terms below.

1. I understand that I will be charged a **LATE CANCELTATION fee of \$125 dollars** if I fail to cancel my appointment 24hrs prior to the scheduled time. Exceptions will be made in the case of an emergency or illness but not on a regular basis.
2. I understand that I will be charged a **NO-SHOW fee of \$125** if I fail to show up for my appointment with no notice and that I will be removed from the schedule if I have two “no-shows”.
3. I understand that if I’m late to the appointment, I will still have to end the session at the allotted time.

We appreciate your help in keeping the office schedule running timely and efficiently!

By signing this, I am agreeing to the above stated terms and stipulations regarding the services I receive from Noble Intent.

Client Signature (Client’s Parent/Guardian if under 18)

Date

